

# How to watch a NAMSS live webinar in the new NAMSS Education Zone

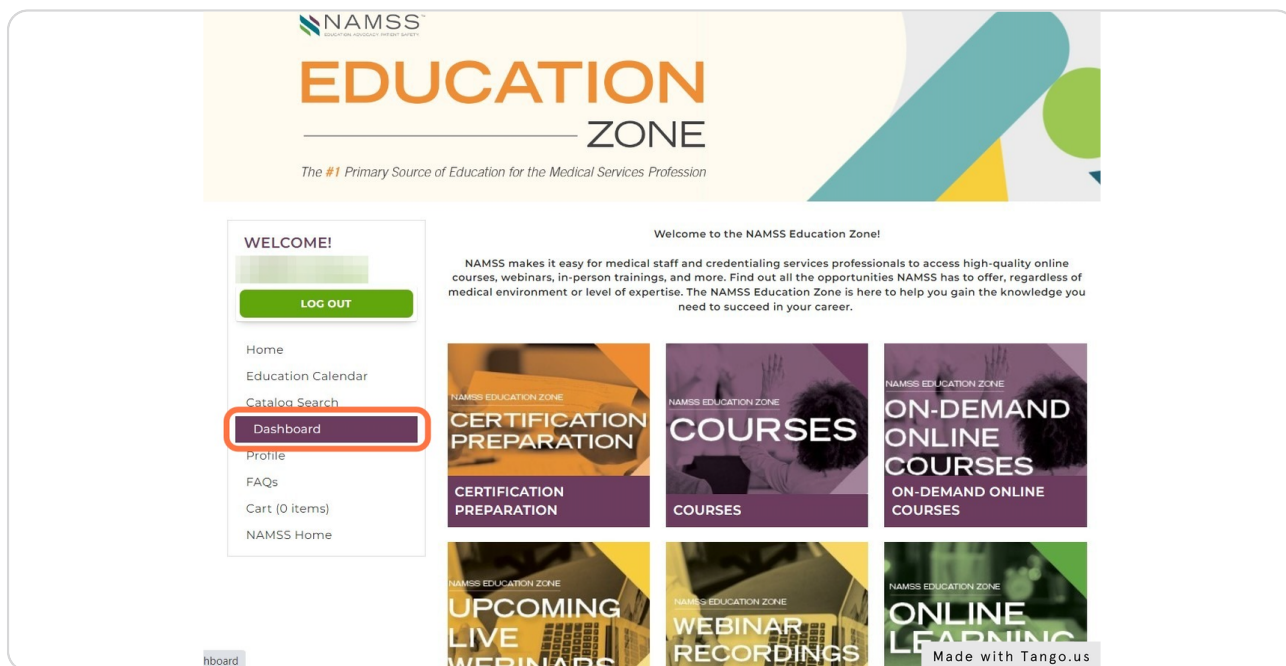
## STEP 1

Go to <https://learn.namss.org> and click "Login"



## STEP 2

After logging in, click "Dashboard"



### STEP 3

Click the webinar that is scheduled to take place

The screenshot shows a user dashboard with a sidebar on the left containing navigation links: Home, Education Calendar, Catalog Search, Dashboard, Profile, FAQs, Cart (0 items), and NAMSS Home. The main content area is titled 'MY DASHBOARD' and includes a 'TRANSCRIPT / ACHIEVEMENTS' tab and an 'ADVANCED SEARCH' button. Below these are filter options for 'Search by Format' (ANY), 'Filter by status' (ANY), 'Filter by certificate/CE' (ANY CE), and 'Search by Type'. A message states: 'This page will display your purchased or registered items. To access any of this content, simply click on a title. If you would like to filter the products listed here, use the filter options above.' The 'UPCOMING LIVE EVENTS' section features a card for 'DELEGATED CREDENTIALING - 7/14/22' which is circled in red. The card includes details: 'Includes a Live Web Event on 07/14/2022 at 1:00 PM (EDT)', a 'Re-send Receipt' link, 'Event starts 12 minutes from now (07/14/2022 at 1:00 PM (EDT))', and 'Required components before completion: 1'. A red 'UPCOMING LIVE EVENT' button is present. Below this is a section for 'ON-DEMAND PRODUCTS' with a card for 'OVERVIEW OF NEGLIGENT CREDENTIALING AND POTENTIAL CONSEQUENCES - 6/15/22'. The footer of the dashboard area says 'Made with Tango.us'.

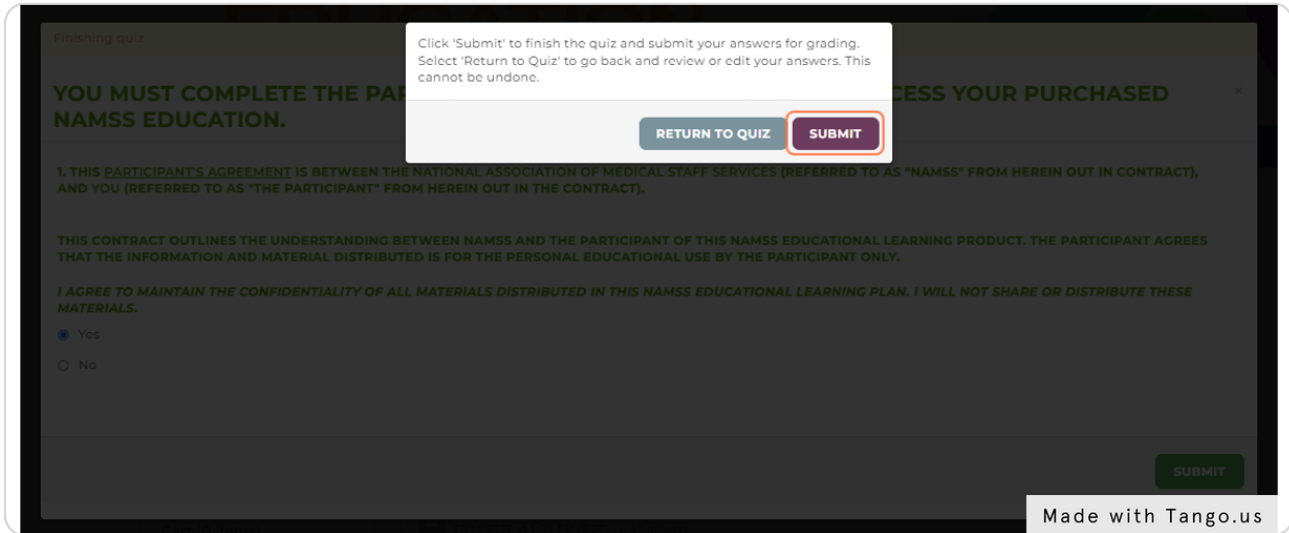
### STEP 4

In order to access the live webinar link, you will first need to complete the NAMSS Participant's Agreement. Click "Take Quiz"

The screenshot shows the NAMSS EDUCATION ZONE interface. At the top is the NAMSS logo and the text 'EDUCATION ZONE' and 'The #1 Primary Source of Education for the Medical Services Profession'. The main content area is titled 'DELEGATED CREDENTIALING - 7/14/22' and includes a green checkmark indicating 'You are registered!'. Below this is a message: 'Includes a Live Event on 07/14/2022 at 1:00 PM (EDT)'. The interface has tabs for 'Overview', 'Contents (3)', and 'Speaker(s)'. A 'KEY:' section shows 'Complete' (checked), 'Next', 'Failed', 'Available', and 'Locked'. The 'Contents' list includes: 'NAMSS Participant's Agreement' (1 Question | Unlimited attempts | 1/1 points to pass | Graded as Pass/Fail | You must complete the Participant's Agreement in order to access your purchased NAMSS Education.) with a red 'TAKE QUIZ' button; 'Webinar' (07/14/2022 at 1:00 PM (EDT) | 60 minutes); and 'Post Webinar Survey' (0 Questions). The footer contains contact information for National Association Medical Staff Services and social media icons. The footer also says 'Made with Tango.us'.

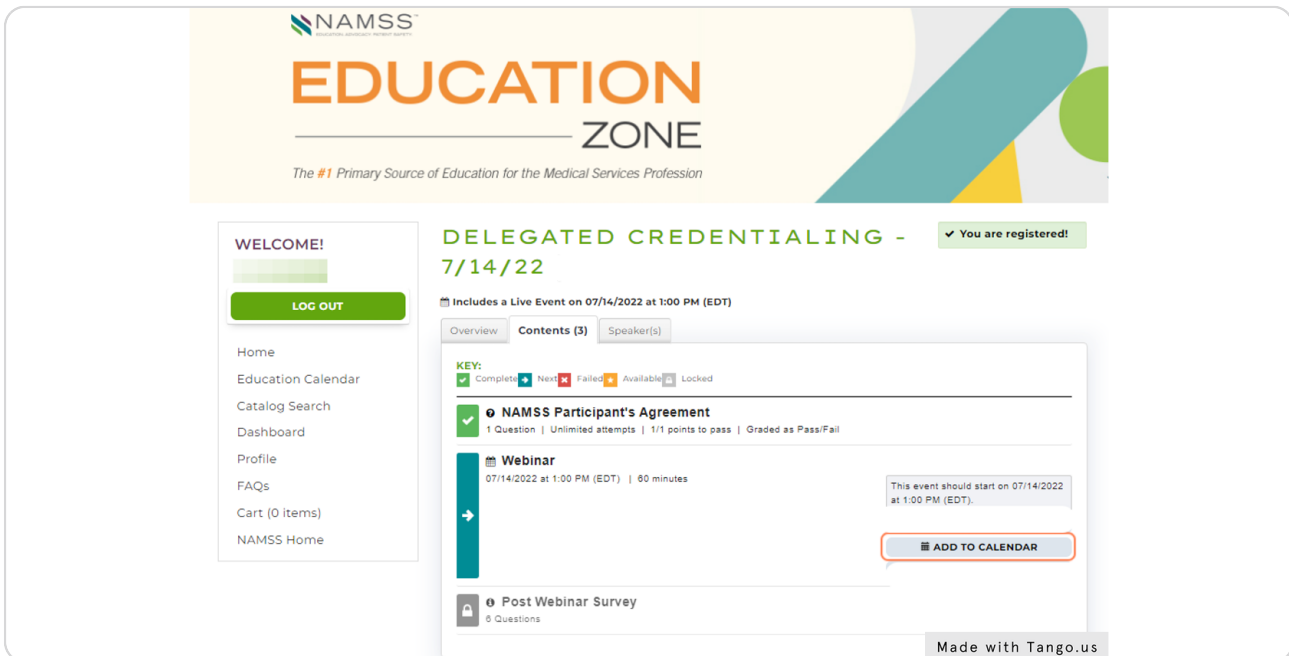
## STEP 5

**Review and Complete the Participant's Agreement. This will unlock the webinar access information.**



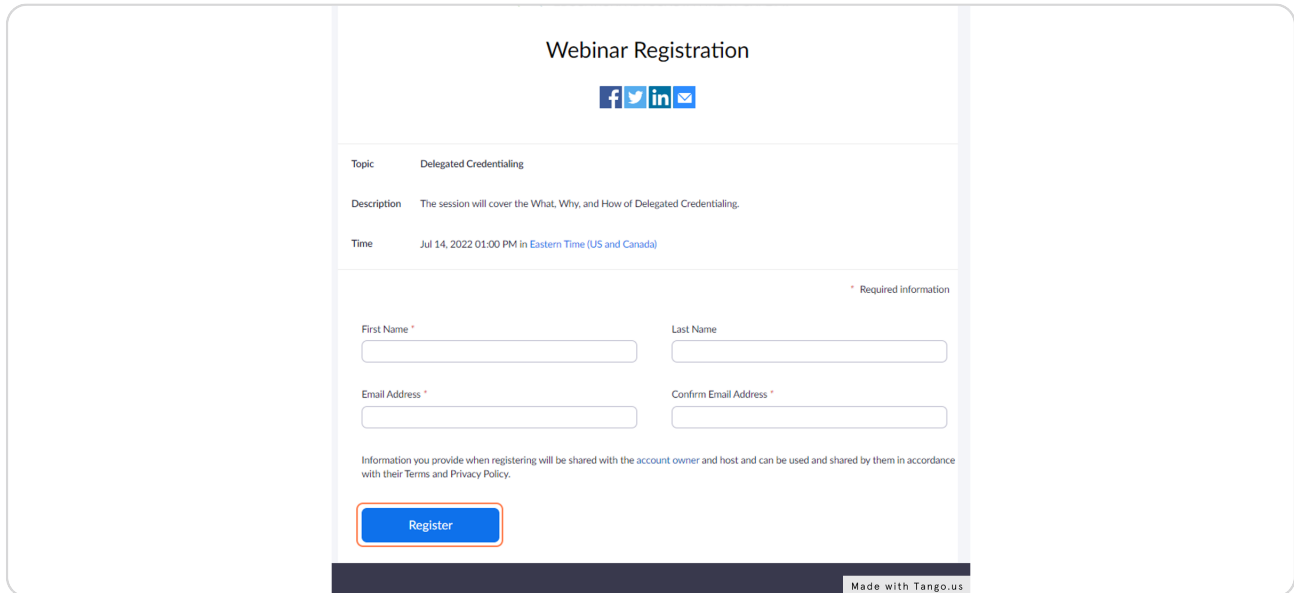
## STEP 6

**If it is more than 15 minutes before the webinar is due to take place, you can add it to your calendar so you will have a reminder with access information once it is time to view the webinar.**



## STEP 7

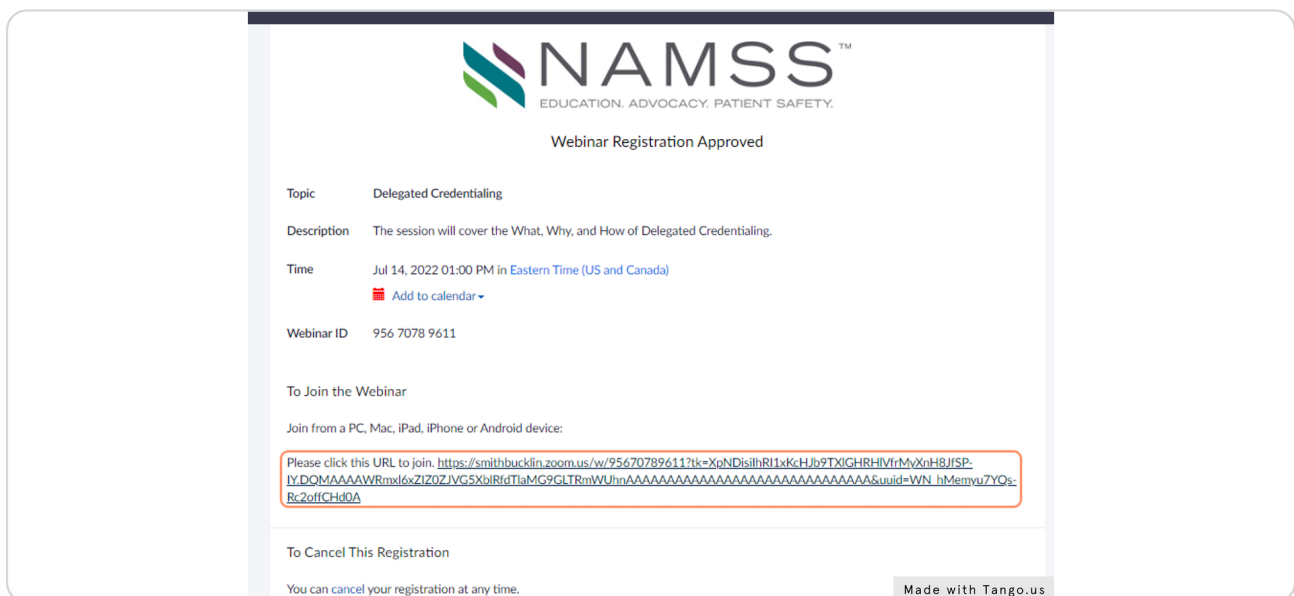
**Please note you will only be able to receive webinar access information 15 minutes before the webinar starts. If it is within the next 15 minutes, click "Join Webinar" It will take you to a registration page. Complete the required information and click "Register"**



The image shows a "Webinar Registration" form. At the top, it says "Webinar Registration" with social media icons for Facebook, Twitter, LinkedIn, and Email. Below this, there are three sections: "Topic" (Delegated Credentialing), "Description" (The session will cover the What, Why, and How of Delegated Credentialing), and "Time" (Jul 14, 2022 01:00 PM in Eastern Time (US and Canada)). A red asterisk indicates "Required information". There are four input fields: "First Name", "Last Name", "Email Address", and "Confirm Email Address". Below the fields is a small text block: "Information you provide when registering will be shared with the account owner and host and can be used and shared by them in accordance with their Terms and Privacy Policy." At the bottom is a blue "Register" button. A "Made with Tango.us" watermark is visible in the bottom right corner.

## STEP 8

**Once you register on the Zoom page, click the provided URL to join the webinar.**



The image shows a "Webinar Registration Approved" confirmation page. At the top is the NAMSS logo with the tagline "EDUCATION. ADVOCACY. PATIENT SAFETY." Below the logo, it says "Webinar Registration Approved". There are three sections: "Topic" (Delegated Credentialing), "Description" (The session will cover the What, Why, and How of Delegated Credentialing), and "Time" (Jul 14, 2022 01:00 PM in Eastern Time (US and Canada)). There is a red "Add to calendar" button. Below this is the "Webinar ID" (956 7078 9611). The "To Join the Webinar" section includes instructions to join from a PC, Mac, iPad, iPhone or Android device. A red box highlights the URL: "Please click this URL to join: [https://sm1thbycklfn.zoom.us/j/95670789611?tk=XdNDi5ilhR11xKcHJb9TXIGHRHIVfrMx0nHBjJSP-IYDQMAAAAWRml6wZIZOZJVG5XbJRfdTtaMG9GLTRmWUhmAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&uqid=WN\\_hMemyuZYQs-Rc2oJfCHdQA](https://sm1thbycklfn.zoom.us/j/95670789611?tk=XdNDi5ilhR11xKcHJb9TXIGHRHIVfrMx0nHBjJSP-IYDQMAAAAWRml6wZIZOZJVG5XbJRfdTtaMG9GLTRmWUhmAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&uqid=WN_hMemyuZYQs-Rc2oJfCHdQA)". Below this is the "To Cancel This Registration" section, which states "You can cancel your registration at any time." A "Made with Tango.us" watermark is visible in the bottom right corner.